



City of Melissa

Phone Number: 972-838-2036 3411 Barker Ave.
Fax: 972-837-2846 Melissa, Texas 75454
Residential Building Permit Application

Building Permit Number: _____		Valuation: _____	
Project Address: _____		Energy Provider: _____	
Lot: _____	Block: _____	Subdivision: _____	Phase: _____
Project Description:	NEW SFR <input type="checkbox"/>	SFR REMODEL/ADDITION <input type="checkbox"/>	SPECIFY OTHER: _____
	PLUMBING <input type="checkbox"/>	MECHANICAL <input type="checkbox"/>	ELECTRICAL <input type="checkbox"/>
FENCE <input type="checkbox"/>	ACCESSORY BUILDING <input type="checkbox"/>	LAWN IRRIGATION <input type="checkbox"/>	SWIMMING POOL <input type="checkbox"/>
Description of Work:			
Area Square Feet: _____		Covered _____	
Living: _____	Garage: _____	Porch: _____	Total: _____
			Number of stories: _____

Owner Information:			
Name: _____		Contact Person: _____	
Address: _____			
Contact Number: _____	Fax Number: _____	Email Address: _____	

General Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
Mechanical Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
Electrical Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
Plumbing Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
Lawn Irrigator	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
Fence Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
TPO Energy Provider	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All permits require final inspection. "Pursuant to Melissa's Code of Ordinances, No. 92-04, as amended, ("Code"), if a residential development has deed restrictions, or other restrictive covenants on file for the benefit of the neighborhood that are more restrictive than the provisions of the Code, the provisions of said restrictive covenants or deed restrictions (collectively, "deed restrictions") shall prevail. Should your residential development be subject to deed restrictions, a duly authorized representative of the subject Board of the Homeowner's Association or Architectural Review/Control Committee, as applicable, (collectively, "HOA") shall be required to execute this application in the space provided below acknowledging and warranting that the contents set forth herein are in compliance with any such deed restrictions. Such acknowledgment and warranty shall be considered to have been relied upon by the City, regardless of any investigation made by the City, or on the City's behalf. If after reasonable efforts are made by the applicant to secure the required HOA signature on this application, but applicant's efforts fail, the applicant may execute the application acknowledging and warranting the permit and that its contents are in compliance with any applicable deed restrictions. Should the City issue the permit based on the information contained herein, applicant may still be subject to sanctions under the applicable deed restrictions should the contents set forth herein not comply with said deed restrictions."

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

HOA Approval Signature	Date	Applicant Signature	Date
Approved by: _____	_____	Date approved: _____	_____

Building Permit Fee: _____	Irrigation Permit Fee: _____	Total Fees: _____
Plan Review Fee: _____	Fence Permit Fee: _____	Issued Date: _____
Energy Inspection Fee: _____		Issued By: _____
		BV Project # _____