



City of Melissa

Phone Number: 972-838-2036

Fax: 972-837-2846

3411 Barker Ave.

Melissa, Texas 75454

Fire Alarm / Fire Sprinkler Application

Permit Number: _____	Building Valuation: _____
Project Name: _____	Zoning District: _____
Project Address: _____	Square Foot: _____
Project Description: <input type="checkbox"/> FIRE ALARM <input type="checkbox"/> FIRE SPRINKLER <input type="checkbox"/> FUEL STORAGE/UST	
<input type="checkbox"/> FDC/UNDERGROUND <input type="checkbox"/> VENT-A-HOOD <input type="checkbox"/> OTHER: _____	

**Fire Sprinkler Contractors: Must include State Registration in plans submittal.*

**Application and plans must be submitted electronically
to permits@cityofmelissa.com
THE CITY WILL NOT ACCEPT PAPER COPIES**

Owner Information:

Name: _____ Contact Person: _____

Address: _____

Phone Number: _____ Fax Number: _____ Mobile Number: _____

Fire Alarm Contractor	Contact Person	Phone Number	Contractor License Number
Fire Sprinkler Contractor	Contact Person	Phone Number	Contractor License Number
FDC Contractor	Contact Person	Phone Number	Contractor License Number
Underground Contractor	Contact Person	Phone Number	Contractor License Number
Fuel Storage Contractor	Contact Person	Phone Number	Contractor License Number
Electrical Contractor	Contact Person	Phone Number	Contractor License Number

It shall be unlawful to use or occupy or permit the use or occupancy of any building or premises created, erected, changed, converted or altered or enlarged in its use or structure until a Certificate of Occupancy shall have been issued by the administrative official. A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All permits require final inspection.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: _____ Date: _____

OFFICE USE ONLY:

Plan Review Approved by: _____	Date Approved: _____
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BV Project #

INSPECTIONS	APPROVED BY	DATE	COMMENTS
FIRE ALARM			
FIRE SPRINKLER			
FDC			
UNDERGROUND			
FUEL STORAGE			
VENT-A-HOOD			

FINAL APPROVAL BY: _____ DATE : _____